



St. Francis Institute of Management and Research

Minutes of IQAC Meeting

Date: 6 July 2017

Time: 11.30 a.m.

Venue: MDP Room, First Floor, SFIMAR Campus.

The Agenda:

Discussion on designing value-added courses and certification programmes for students

Discuss the faculty development programme outline

IQAC Steering Committee Members- 2017-2018

Chairperson: Dr S.S. Mohanty, Director SFIMAR- present

Administrative Officers: Mr Louis Vaz- Administrator, Ms Sangeeta Varma- CMC Manager
-Absent

Faculty & Staff Members:

- Dr G. Ramesh- MMS- Program Head – Present
- Dr. Sulbha Raorane- PGDM Program Head- present
- Dr Natika Poddar- Part-time Program Head- present
- Mr Vaibhav Kulkarni- NAAC Steering Committee Member – Present
- Ms Sanchayita Banerjee- NAAC Steering Committee Member - absent
- Mr Pushkar Parulekar - NAAC Steering Committee Member - Absent
- Mr Jackson John- NAAC Steering Committee Member - Present
- Ms Papinder Kaur Nagi – SFIMAR Librarian -Present
- Mr Prakash Lalwani – Incharge IT Dept.-Absent

Members from Management: Bro. Alphonse Nesamony, Chairman, SFIMAR- present

Nominees from local society, students and alumni:

- Bro. Mathew Thekkemury- Asst. Superior General CMSF- Absent
- Bro. Xavier Munda- Registrar, SFIMAR- Present
- Ms Marissa M. Fernandes - Alumni Representative -Absent
- Mr. Engelbert Gonsalves -- Alumni Representative -Absent
- Mr Vaibhav Shah - -- Alumni Representative- Absent
- Ms. – Ela Gopal – Student Representative - Absent
- Mr. – Jubin Desai - Student Representative- Absent
- Ms Perpetual Fernandes- Absent
- Ms Benedicta Mendonca- Absent
- Ms Stella Rodrigues - parent Representative- Absent
- Ms Mala De- parent Representative- Absent
- **Two nominees from employers/ industrialists/stakeholders**
- Mr Ashok Patil, Corporate Representative- Absent
- Ms Bloswita Rodrigues- Accounts Officer, SFIMAR _present

IQAC Coordinator: Ms. Vaishali Kulkarni- present

1. Student development training programmes suggested:

CMC in charge and programme heads mentioned that the Institute has prepared a training schedule for student development. It included certification programmes, workshops and value-added courses in the area of Project management, Digital marketing, communication skills, business analytics and entrepreneurship development.

CMC in charge was requested to coordinate with the concerned programme heads to design the training calendar in coordination with the course requirements and to avoid duplication of courses.

2. Faculty development programmes:

Director Dr S S Mohanty asked the IQAC committee members and FDP coordinators to identify the areas and topics for the FDP. Also, he suggested that at least one FDP should be conducted on Research Methodology.

He mentioned that the FDP calendar for the AY 2017-18 to be designed and incorporated in the SFIMAR event calendar. He mentioned that as per the Institute's objectives for 2017-18, a minimum of two in-house FDPs to be conducted.

IQAC Meeting Minutes prepared by: Vaishali Kulkarni - IQAC coordinator

Approved by: Dr S. S. Mohanty - Director

Director

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